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Washington State Examining Board Of Psychology
Meeting Minutes
January 8, 2004
Department of Health
SeaTac Wyndham Hotel
18118 Pacific Highway South
South Seattle, WA 98188

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Board Members Present: Elizabeth Robinson, Ph.D., Chair; John Ramirez, Ph.D., Vice-Chair; Dean Funabiki, Ph.D.; Patricia Hanson, Psy.D.; Ray Harry, Public Member; Jorge Torres-Saenz, Psy.D.; Doug Uhl, Psy.D.

Board Members Absent: Lisa Richesson, Public Member

Staff Present: Janice K. Boden, Program Manager; Kathy Devine, Administrative Assistant; Bob Nicoloff, Executive Director; Judy Young, Staff Attorney

CLOSED SESSION

The Board met in closed session to determine the disposition of complaints (presented without identifying information) and to review applications for examination.

Disciplinary Cases – Cases Considered:

- ❖ Case #2003-10-0003PY – Close, complainant refused to sign the whistleblower release form
- ❖ Case 2002-07-0002PY – Close, below threshold
- ❖ Case 2004-01-0002PY – Investigate

OPEN SESSION

1. *Call to Order*– The meeting was called to order at 2:00 PM. The Board approved today's meeting agenda allowing for public comment at 2:30PM.

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2. *American Psychological Association Code of Ethics* – Moved to later in the day.

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3. *Department of Health Program Alignment*– Moved to later in the day.

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4. *Goal Committee Reports*

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- ❖ Oral Examination Committee– The Committee has worked hard on changes that will take place at the 2004 oral examinations.
- ❖ Newsletter Committee – Ms. Richesson will be sending out requests to the board members for individual articles. Ideas for newsletter articles include:
 - a. A paragraph describing the orientation for newly licensed psychologists
 - b. An article describing the Department of Health request for legislation that would reduce barriers to credentialing.
 - c. Location and change of format of the oral examinations
 - d. Request for copies of office policies. Washington State Psychological Association will also broadcast a request to its membership asking that copies of office policies be sent to the Board. It was also suggested that the Health Insurance Portability and Accountability Act of 1996 (HIPAA) form might be used as a template for office policies.
- ❖ Rules Committee–The child custody proposed rules are working their way through the rulemaking process. The next step is the comment period, and then it will proceed to hearing.
 - e. Education and Experience proposed rules are currently on hold pending the outcome of the Department of Health legislation. The legislation will impact the education and experience requirement thus requiring additional rule making to implement the legislation.
- ❖ On-Line Therapy – Dr. Torres reported that at the last Association of State and Provincial Psychology Board's conference little was happening in this area. There have been few, if any, complaints and some states had dropped the topic as a concern altogether. The Board agreed that this goal would be dropped for the time being.
- ❖ New Licensee Orientation Committee – Ms. Boden reported that she and Dr. Robinson had met with WSPA, made assignments, and developed a work plan. The goal is to have the first orientation this spring.
- ❖ Ethics Committee – Dr. Torres had reviewed the APA Ethical Code and emailed his suggestions to Dr. Ramirez.

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5. *Public Comment*– Dr. Lucy Homans requested a copy of the Department of Health legislation (Barriers Bill). **Ms. Boden will email her a copy.**

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6. *Department of Health Program Alignment* – Bob Nicoloff described the alignment project to the Board. The Department uses the alignment project as a method of setting priorities by identifying the extent that each program aligns its goals with the strategic plan of the Department. The Board and Dr. Homans gave Mr. Nicoloff input to assist with the project.

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7. *American Psychological Association Code of Ethics*– Dr. Ramirez lead a discussion on whether or not to pursue adoption of the APA Code of Ethics into the Washington Administrative Code. **Decision: The Ethics Committee and Laura Williams, AAG, will discuss the feasibility of adopting the APA Code of Ethics, what other options are available, and what rules would need to be amended.**

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8. *Conference Reports*–

- ❖ Association of State and Provincial Psychology Board's (ASPPB) 43rd Annual Conference – Dr. Hanson reported how beneficial the conference was to her as a new member of the Board and recommended that all new board members attend an ASPPB conference. Dr. Hanson and Dr. Torres reported that the focus of the conference was on supervision. Topics included supervisor requirements, the need for training of

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supervisors, requiring quarterly reports from supervisors, protecting supervisors from lawsuits, and what the standard for supervision should be for post-doc supervisors.

Decision: Add supervision to the June 25-26, 2004, workshop agenda.

- ❖ Washington State Psychological Association Conference— Dr. Robinson reported on her, Dr. Koepping's, and Ms. Boden's presentation at the conference. The audience was receptive to the presentation and was very interested in the complaint process. Dr. Robinson recommended that, for the next conference, there should be separate presentations on licensing issues vs. issues better suited for an audience largely comprised of already licensed psychologists.

9. Executive Director and Program Manager Reports

- a. No report from the Executive Director
- b. Ms. Boden reported on the budget
- c. Ms. Boden reviewed the disciplinary report with the Board and there was some discussion regarding meeting timelines for complaints. **Decision: Add to the spring workshop agenda.**

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10. Parliamentary Procedure – Dr. Ramirez suggested several modifications to the Board's use of Ray E. Keesey's simplified approach to parliamentary procedure including:

- ❖ Seconding of Motions – It is unnecessary to second motions. **Passed**
- ❖ Delete the following motions considered to be unnecessary and satisfied by other existing motions. **Passed**
 - a. To postpone indefinitely
 - b. To amend the amendment
 - c. To refer to a committee of the whole, to consider as if in a committee of the whole
 - d. To lay on the table, to table
 - e. The previous question
 - f. To fix the time to which to adjourn
 - g. To raise questions of privilege, to rise to a parliamentary inquiry
 - h. To object to the consideration
 - i. To make a general or specific order
 - j. To call for the orders of the day
 - k. To close nominations
 - l. To reconsider and have it entered on the minutes
 - m. To expunge from the record
 - n. To call for a division of the assembly
 - o. To dispense with the reading of the minutes
- ❖ The presiding officer will step down and have another officer 'take the chair' when the presiding officer wishes to speak for or against the adoption of a motion. **Defeated**
- ❖ The presiding officer will vote only to break a tie. **Defeated**
- ❖ The Board will elect a Parliamentarian. **Defeated**

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11. Surrender of License In Lieu of Disciplinary Action: The Board continued its work on a draft policy that would establish parameters for license surrender in lieu of other disciplinary action (RCW18.130.160(12)). **Decision: The Board will continue to work on the proposed policy under the direction of the AAG.**

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CLOSED SESSION

| 12. The Board met in closed session to determine the disposition of complaints (presented without identifying information)

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Disciplinary Cases– Cases Considered:

❖ Case #2003-06-0005PY – Close, no violation

OPEN SESSION

| 13. Reinstatement Hearing – Docket No. 03-05-A-4001PY – Accepted with a Stipulation to Informal Disposition

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| 14. Agreed Order Presentation – Docket No. 03-04-A-1075PY – The Agreed Order needs to be modified and presented again at the February Board meeting

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| 15. Request for Reinstatement of Psychology License – Docket No.– 99-09-A-1002PY – Accepted

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Respectfully Submitted by:

Janice K. Boden, Program Manager

Kathy Devine, Administrative Assistant

Approved by (Board members present):

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